

WSE GRADUATE STUDENT CHECK IN

Now that you're here we have a few details to take care of to help you get started; please mark off items as you complete them.

- Fill out the College of Forestry network account request form
- Fill out your emergency contact information and submit to us
- Have the appropriate safety trainings and submit the signed form
- Have your mailbox set up
- Office space assignment; room number _____
- Office supplies: _____
- Key request form turned in to FOBC; received appropriate keys
- Do you need an after-hours pass? If so, see Graduate Program Coordinator; Pass Number _____
- Sign the Photo Release waiver
- Have your photo taken for our photo board
- Fill out the "Web Page Info" form to help us write about you for our website
- Sign your offer letter and position description (if applicable)
- Meet with your major advisor to discuss classes you will take for your first term

We are excited to have you in our program!
Please let us know if you have any questions or need help.